

KARIONG  
NEIGHBOURHOOD  
CENTRE

# ANNUAL REPORT

2019-2020



PAINTING: JIRABAD - YANA DJINBARAGA

*Jirabad means Goanna and Yana djinbaraga means 'all are welcome to this place' - Kariong Neighbourhood Centre*

By Chris Moore, Aboriginal Artist

2019



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*We Are Thankful*

# ACKNOWLEDGEMENT OF COUNTRY

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## **WE ACKNOWLEDGE**

Kariong Neighbourhood Centre acknowledges the Darkinjung people as the traditional owners of this land and their continuing connection to land and community. We also acknowledge Aboriginal and Torres Strait Islander peoples who have come from other nations to live on Darkinjung land. We pay our respects to their cultures, ancestors and elders past, present and future.

We remember that on the land that Kariong Neighbourhood Centre stands is, was and always will be Aboriginal land.





OUR  
VISION

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# WELCOMING, CARING, SAFE & CONNECTED COMMUNITIES

"THE MOST IMPORTANT THINGS YOU MAKE  
IN YOUR LIFE ARE THE CONNECTIONS"

*Tom Ford*





## OUR VALUES

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### **CONTINUOUS IMPROVEMENT**

KNC is committed to ongoing reviews and advancement of Staff and every aspect of its business, with achievement of every accreditation and measurement standard.

### **RELIABLE AND SAFE**

KNC aims to provide an environment that is comfortable, protected and assured for all stakeholders.



### **COMMUNITY LEADERSHIP**

KNC offers its communities – knowledge, assistance and direction.





# GOVERNANCE 2019 - 2020

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Kariong Neighbourhood Centre is an incorporated association and a registered charity with the Australian Charities and Not-for-Profit Commission. Kariong Neighbourhood Centre was incorporated on August 22, 1988.

The Board of Directors meet monthly and is responsible for the strategic direction and operational governance of Kariong Neighbourhood Centre. The Board has a range of skills in areas including finance, business, education, mental health and community development.

Kim Ransom and Lauren Talbot left the Board after three years. The Board greatly appreciates Kim and Lauren's contribution to Kariong Neighbourhood Centre over that time.

Liz Mackdacy, our new Board Member, began in September 2020, bringing a wealth of experience in the mental health area.





# BOARD MEMBERS

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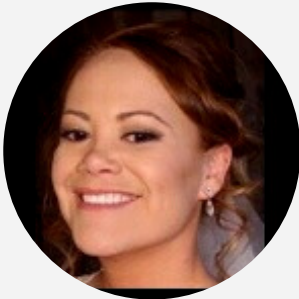
*Board Chair and Board Treasurer*

**RON THOMSEN**



*Board Secretary and Public Officer*

**GAIL RANSLEY**



*Ordinary Member*

**KIM RANSOM**



*Ordinary Member*

**DENNIS TAYLOR**



*Ordinary Member*

**LAUREN TALBOT**



*Ordinary Member*

**TONI SKINNER**



*Ordinary Member*

**MARGUERITE LOWE**



*Ordinary Member*

**LIZ MACDACY**



*Where we are right now*

# PRESIDENT & TREASURER'S REPORT



The year under review seemed to be one problem after another, firstly there were concerns about bush fires and smoke in October/November, 2019, which necessitated emergency evacuation plans to be established after discussions with the Rural Fire Brigade. Kariong was very fortunate to not have been directly affected by the fires.

Then the 2019/20 year was severely impacted operationally and financially by COVID-19, and the Board's special thanks goes to our wonderful volunteers, the Management in Shayne Silvers, as General Manager, and Jacqui Pearson, the OOSH Administrator, and staff for maintaining the Centre open to assist those in the Community in need, and for the functioning of our OOSH to cater for children of essential service workers.

We acknowledge the extraordinary working conditions and stresses that our Management and Staff incurred to maintain high health standards and the checking required to ensure the community members and OOSH children were kept safe in the uncertain times. Well done and a sincere thank you from the Board.

A number of our Centre programs and room hires were cancelled due to COVID-19 health requirements on the restriction of numbers of people in gatherings, but we are now looking forward to increased activity at the Centre when restrictions are fully uplifted. It was also decided





*Where we are right now*

## PRESIDENT & TREASURER'S REPORT

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to cease the production and distribution of our Kariong Connection newsletter at this time.

I thank the Department of Communities and Justice for their continued support and core funding for the Centre which is essential to the ongoing viability of our Community Service. This funding was reviewed during the year and it has been extended for an initial period to 30/6/23, with a possible extension, subject to milestone achievement, for a further 3 years.

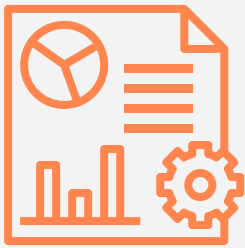
Undoubtedly, of significance, has been KNCs eligibility to access the Job Keeper Government Program and other stimulus payments which allowed us to retain our staff fully employed during COVID-19. Our OOSH service also received Government support to partially counter the drop off in children attending the service during lockdown.

Our General Manager, in Shayne Silvers, has monitored the needs of the Kariong Community and initiated a survey to assist with program designs. Consistent with some other Community Centres Shayne implemented the SecondBite program, to assist families access fresh goods, like bread, fruit and vegetables from the Centre. The organising of this program has been very time consuming but it's success is evidenced in the queue of people who wish to avail themselves of the food on Wednesdays weekly.

An ongoing concern to the Board and Managements has been in relation to our Centre Premises which is a restriction on what programs the Centre can offer, and is a limiting factor on SecondBite, because we lack storage space, and for expansion of our OOSH service. The Kariong Community has just outgrown its Community Centre, which was opened in October, 1989 when the population at Kariong was only 1600 people. The Board has written to Central Coast Council, Councillors and local politicians without success, but we will continue to promote the needs of our Community for improved and extended Community premises.

Our OOSH service is now operating at full capacity for our licence of 75 children and the Board extends its thanks to Jacqui Pearson, the OOSH Administrator, and her team for maintaining a very high standard of service and for keeping the children safe and healthy.

Your Board has been conscious of the Risks associated with unforeseen emergencies, like Bush Fires, the COVID-19 virus and cyber intrusions, and with Management, conducted a risk analysis of what was necessary to maintain a safe and protected environment. Our policies and risk matrixes have been updated to ensure that we are fully prepared for such emergencies in the future.



*Where we are right now*

# PRESIDENT & TREASURER'S REPORT

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The Board and Management reviewed the Strategic Plan in September, and has established a desired direction for the period 2020-2023. Key focuses will be on:

- Improving our Premises situation at Kariiong.
- Reviewing the needs of the hinterland with the possibility of establishing a mobile outreach service to outlying communities.
- Establishing Mental Health programs for the Community, and in recognition of the stresses associated with COVID-19.
- Continued building of collaborative associations.
- Rebuilding programs at the Centre, and room hire.

The KNC Board continues to undergo change and we farewelled Kim Casey, and Lauren Talbot whom will not be continuing on the Board from the Annual General Meeting. Both Kim and Lauren have served for the last three years which was a period of substantial change and challenges. I extend my appreciation and thanks for their commitment, valuable contribution and advice to me as President. I would also like to extend a warm welcome to Liz Mackdacy who brings to the Board excellent qualifications to assist a Community Centre Board, and with extensive mental health knowledge.

I propose my sincere thanks to all our volunteer Board Directors who have worked hard this year to meet some unexpected adverse events but have provided good direction and advice as a team.

As a Board member for the last three years and as President and Treasurer for the last two years I will be stepping down as Board Chair from this AGM, but will continue as Treasurer. I welcome Dennis Taylor who has been elected as incoming President. Dennis, has been a Board member since June, 2019, and as CEO Meals on Wheels Central Coast has a good understanding of Community needs, and I am confident that he will lead KNC to the successful implementation of our Strategic Plan.

Other activities of Community interest which were conducted are:

- Late last year the Centre conducted a very successful Art Exhibition of the work done by the Creative Communities program attendees.
- The Justice of Peace service, conducted by Shayne has been quite busy and has been a welcome benefit to the Community.
- Shayne has also initiated, in conjunction with Narara Community Centre, the No Interest Loan Service (NILS), which is designed to provide small loans for such things white goods.
- Jacqui has established a collaborative association with Evergreen Life Care at West Gosford to consider various interactions between the OOSH children and the Evergreen elderly residents.



*Where we are right now*

## PRESIDENT & TREASURER'S REPORT

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Our small number of volunteers at the Centre deserve recognition for regularly stepping up when needed, and especially for assistances with the SecondBite program. One of our longest serving volunteers in Pat Masters, who has volunteered for a substantial 18 years at the Centre decided to retire during the lockdown period, and we had a lovely farewell morning tea to thank her for the long and committed service . We extend our best wishes for her retirement.

On the Financial side, KNC, despite not operating at full operational efficiency during COVID-19 where income was impacted, we registered a Surplus of \$126,059, which was very good in the circumstances. This result compared with a Surplus of of \$44,160 for the year to 30/6/19.

A complicated year to analyse due to reduced operations and a variety of Government stimulus measures.

Total Revenue of \$950,417 is an increase of \$114,479 (or +13.7%) over the year however the Total Revenue included a Cash Flow Boost of +\$83,524 and JobKeeper Subsidy of +\$138,150.

Our OOSH service is the substantial contributor to our overall financial performance which provides a cross subsidy to assist in meeting the needs of the Community through the Centre. Our OOSH fee collection, in terms of our Policy is no longer the problem it has been and we have seen a concomitant reduction in Bad Debt expense.

Total Expenses were \$824,359 compared to the previous year of \$791,778, and operating expenses were generally well controlled.

The main expense is Salaries and Wages which totalled \$664,607 or 80.6% of total expenses, which is high but since we were not fully operational due to the virus, our operating expenses were lower in the total expenditure.

Our cleaning, pest control and waste expenses increased to \$24,705, from \$16,984 in the previous year, reflecting higher hygiene and cleaning required in response to the COVID-19 virus. Legal expenses were \$18,566 which was the consequence of a Workers Compensation/Fair Work personnel matter.

The Balance sheet as 30/6/20 shows KNC is in a reasonably comfortable financial position for a community Centre /OOSH business. We have total assets of \$499,364 which is an increase on the previous year of \$166,244 or 49.9%.





*Where we are right now*

## PRESIDENT & TREASURER'S REPORT

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Of the Total Assets Current Assets are \$474,725, with Cash standing at \$367,353 or 73.4% of total assets, which indicates a good liquid position. With Current Assets of \$474,725 there is good coverage of Current Liabilities of \$103,095 showing a satisfactory working capital position to cover financial obligations due in the next 12 months.

Accumulated Funds or Net Assets stands at \$367,821, an increase on the previous year of +52.1%.

We embrace a conservative financial policy in that we spread our bank deposits to ensure we receive coverage from the Government Guarantee for deposits with APRA accredited institutions, and we retain a reserve of almost \$100,000 in a term deposit to cover our staff entitlements in a worst case scenario.

After three months of the current financial year, and with our Centre starting to revitalise we are on track for another good financial performance, which allows us to consider investment in the services we provide to the Communities in which we operate.

It would be remiss of me not to acknowledge the work of our dedicated Finance Officer, in Gay Peters, who worked very hard to unravel the complexities of the Government Stimulus packages and for Job Keeper.

Great work Gay and I have really appreciated your commitment and timely reporting. Overall, as Treasurer, I propose that KNC has a satisfactory financial position and is able to meet its Financial commitments as a going concern.

Our Financial Accounts have been audited by Richard Collins, and the Report is unqualified.

The Board, in thanking Richard for his audit and accounting services over a number of years, has decided for good governance reasons, to proceed to go to Tender on the Audit of KNC for the 0/6/21 year, and seeks members approval to this recommendation.

We remain committed to deliver our best efforts to the Kariong Community, and all KNC Stakeholders. I am confident that we have the Board and Management Team, and financial stability, to deliver our strategies and continue to build to meet our Community needs.

**Ron Thomsen**  
***President and Treasurer***  
October 2020



KARIONG NEIGHBOURHOOD CENTRE

# SUMMARY 2019 - 2020



**32,270**

COMMUNITY MEMBERS  
SERVED



**19,524**

OOSH ATTENDANCES



**10,217**

INFORMATION AND REFERRALS  
GIVEN



**2,307**

PRIVATE HIRERS



**19**

VOLUNTEERS



**18**

EMPLOYEES



**5,582**

COMMUNITY MEMBERS  
ATTENDING GROUPS &  
WORKSHOPS



**24**

UNIQUE SERVICES/GROUPS  
COORDINATED THROUGH KNC



# GENERAL MANAGER'S REPORT



I am pleased to have completed my first full year at Kariong Neighbourhood Centre (KNC) as General Manager. The community spirit, friendly atmosphere, dedicated staff, KNC Board, volunteers and our lovely members have made it a pure delight and so easy to come to work every day.

It is therefore with great pride that I report on the work of the Kariong Neighbourhood Centre's team over the past year, and I express my gratitude to a team of individuals who consistently offer their best and strive to go the extra mile for their community.

The Neighbourhood Centre remains a dynamic and responsive organisation which delivers broad range of activities, groups and services to diverse communities. We continue to strive to provide a welcoming place where people gather together to share interests, learn and grow. We hope that when they visit Kariong Neighbourhood Centre they leave inspired, having expanded their interests, knowledge, skills and friendships. It is undoubtedly a strength for the Centre that we provide 'many doors' to community participation, as visitors will access services through 'one door' and later become involved in other activities and services.

How we manage the programs with a demographic from 0-5-year old's, through to our most senior of seniors is a source of much





# GENERAL MANAGER'S REPORT

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reflection on how to engage with and grow our audience, without losing our sense of community, and while keeping ourselves accessible. There is a strong sense of identity and ownership amongst our regulars and as a not for profit organisation with a history of grass roots activism and community engagement we seem to have struck a good balance of being able to provide something for everyone.

This year Kariong Neighbourhood Centre celebrated our 30-year Anniversary of providing programs, services and activities to the community it serves. For over three decades Kariong Neighbourhood has been a central point of contact for Community Services and activities within the Kariong Community. Kariong Neighbourhood Centre has also maintained its relevance and importance to the people of our community. At Kariong Neighbourhood Centre, we have a culture to welcome, listen and value peoples' lived experience.

Our longevity, a testament to the dedication, high standards for excellence and support of the many Board, staff, volunteers, services, agencies and organisations who have worked and continue to work with us. Their dedication and commitment serve as a vital link in the chain which drives our operation. Kariong Neighbourhood Centre's Vision and Values remained central to decision making and was the lens with which established practice was reviewed and new ideas were explored.

As I reflect on the past twelve months I would like to acknowledge the successes, the challenges and share some thoughts for the future. Generally, it has been a very positive year for the Centre – despite the interruption of COVID-19 we continued to increase in services offered, staff and volunteers employed, in funding secured, in partnerships created and maintained, and the number of community members now being able to engage in various community projects.

Kariong Neighbourhood Centre's physical infrastructure is severely outdated, having been built in 1987 we have been advocating for either a major renovation of the current Neighbourhood Centre or a redevelopment which would provide for new and improved community facilities.

While infrastructure and organisational structure are important in creating a strong foundation for the delivery of services to people in the Kariong and Hinterland area, quality and relevant service delivery is critical to Kariong Neighbourhood Centre. Through the year we continued to deliver and develop services for people and opportunities for people to become engaged in their community.



# GENERAL MANAGER'S REPORT

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This year has seen new and revitalised programs and services, such as our Creative Communities, Wonderful Women's Group, Work Development Orders (WDO), No Interest Loans Program (NILS) and JP Services which was able to provide 922 people this year with JP services.

We introduced a highly successful SecondBite Food Relief Program during COVID-19 as we recognised that we could continue to help provide social connection for those who might otherwise 'fall through the cracks'. We were aware that people in the community may be hurting and facing difficulties with unemployment, mental health and other unexpected financial stress in their lives and if we could help with some food relief, we might be able to lighten their load. This Program would not run without the help, energy, skills and spark of our amazing volunteer team John and Bev who collect all the food and assist for SecondBite, Vince, Jenny, Lyn, John, Lynette and Oomera.

The ability within the Kariong Neighbourhood Centre for people to work together as a team has added considerable value to every program and activity that we offer. Each program we run is professional, fun, welcoming and embraced by the community. I extend my appreciation for this combined contribution from everyone involved at the Centre. It is my belief that Kariong Neighbourhood Centre's culture and integrity is highly valued by the people that work, volunteer and participate here and we remain committed to its future success. Thank you to our volunteers who help keep the wheels in motion, and to our amazing and motivated community who make this Centre such a treasure to be a part of.

I would however, personally like to thank all my clever and creative Community Builders Team, Gay, Kurt, Nguyen and Debbie for their encouragement, guidance and hands on support throughout the year. I never have to worry about the work you submit. You are an amazing group of people who are skilled and creative, you all bring passion, energy and enthusiasm to our work. I've always believed that the people you work with are what makes the job worthwhile, and you have all proved me right. Having a team that work so collaboratively with such positive team spirit has delivered great results. Every day our Centre benefits from your willingness to share skills, time and friendship.

Thank you to all our wonderful volunteers mentioned previously including Kerry who helps in the administration office and John who helps with maintenance and gardening. All our volunteers bring their skills, commitment, experience, knowledge and add value to our work and service delivery in helping to keep the wheels in motion. You give so generously of your time to help others in our community. I know you have heard this before but "we really, truly couldn't do what we do without you"



# GENERAL MANAGER'S REPORT

For staff who are no longer employees of Kariong | Neighbourhood Centre, I thank them for building the foundations and providing a strong platform for the Centre to grow. As I look at how far we have come in the last 12 months, I am both humbled and proud of our results. We have had a year of threats, challenges and most of all, opportunities that we have been able to grab with both hands-with the ultimate result of bringing new services and programs to our community members and aligning with their needs.

In closing, I would like to thank our members and those in the community who use our services for their support and their trust. I am looking forward to the coming year as one of great opportunity where, with the help of our many partners, friends and supporters, we can continue to work toward our vision for the future of a strong resilient community which values and includes each member.

**Shayne Silvers**  
**General Manager**  
October 2020



**Left to right:**  
Adam Crouch MP, John Z.



**Bottom row left to right:** Lyn M, Jenny, Lyn T, Shayne  
**Top row left to right:** Debbie, Lucy Wicks MP,  
Nguyen, John Z, Bev



**Left to right:** Lyn T, Jenny



# OOSH ADMINISTRATOR'S REPORT



2020 has been an unusual year for everyone. We started out with fires, followed by floods and finally the biggest challenge of all being the Covid-19 pandemic.

The pandemic brought many changes to the world in which we live. We were hopeful that we would be able to support the families of the essential workers whilst they continued the important work that they do.

With the help of the government's Job keeper packages, Free Child Care package and other assistances offered we were able to keep our essential service open to assist our families during this time.

We have needed to limit the visitors into our Centre for a period of time there to ensure the health and safety of all staff, children and families that use the services of the Centre. I would like to extend my thanks and appreciation to all for their understanding, patience and support during this time.

The Covid-19 Pandemic affected the delivery of our Vacation Care Programs this year. It has meant that we have been unable to leave the Centre for any excursions this year. Never fear however our team of fantastic educators have been providing fun filled action packed days during each of the school holiday periods.





# OOSH ADMINISTRATOR'S REPORT

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For our Winter and Spring Vacation Care periods we were able to invite incursion providers back into the Centre to enhance our programs. The incursions providers were all required to have Covid-19 Infection Control training, and adhere to health, hygiene and social distancing requirements when working with the children.

Over the course of the year, as many other years we welcome new educators to the service, and we sadly farewell others.

2020 has been the year where we fare-welled our long-standing staff member Lavenia (La) Crane. She has been an educator at our service for 15 years. She was well loved by children, families and staff alike. La will be missed and we wish her every success in her future endeavours.

We have welcomed Bek into the role of Educational Leader, and this is a role that Bek has taken on whole heartedly. Bek is working hard to guide the team in the programming and planning to ensure that it enhances and extend each child's learning and development.

**Jacqui Pearson**  
***OOSH Administrator***  
October 2020





## OUR STAFF

None of the achievements you will read about in this report would happen of course without our amazing, and friendly, dedicated staff and volunteers at Kariong Neighbourhood Centre.

Our greatest thanks to you all. You are the engine room of Kariong Neighbourhood Centre. This is truly a remarkable group of people undertaking an amazing range of activities and programs in support of your local community. They have done this with great humour and forbearance in sometimes very difficult conditions and we have appreciated all their support, advice and wise counsel over the year. We look forward to working with them into the future as we face the many challenges and joys that will no doubt be our lot in 2020/2021.



Shayne S.



Gay P.



Kurt M.



Nguyen N.



Debbie P.



Jacqui P.



Sandy T.



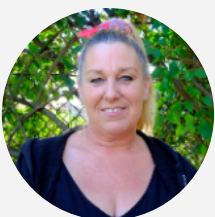
Bek W.



Nat D.



Kayla B.



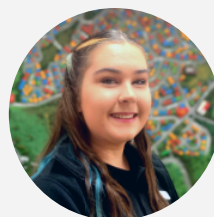
Anita B.



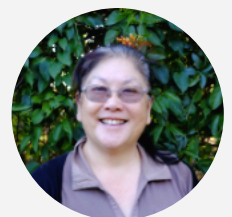
Rachel M.



Sue P.



Bree R.



Lyn M.



# VOLUNTEER CORNER

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***Why did you decide to volunteer at KNC?***

I have known Shayne for the past seven or eight years from when she was at Coast Shelter and always found her to be a fantastic person to work with. She is more than willing to listen to suggestions and roll up her sleeves and get stuck into the work with us. That is why I decided to bypass for other community canteen and travel 30kms (round trip) for three to four days a week to assist her and the community. I have been volunteering in in one capacity or another for 40 years, but I find that the staff and volunteers at Karing Neighbourhood Centre are the best people I have worked with and they make me proud to be part of their team.

***What is your favourite part about volunteering?***

Putting a smile on peoples' faces, knowing that I have helped them in some small way.

***Have you had an interesting volunteer memory you would like to share?***

At Christmas time, we have taken toys to the children ward at Gosford Hospital and if I can take tears from a child's eyes and replace it with a smile on their face, it is the best feeling ever. This feels my desire to continue to do more.

***When you are not volunteering: what do you like to do?***

I love sport, basketball is my favourite. For the past 17 years I have been taking children from the Central Coast to play tournaments in the USA. They have been introduced to the Mayor of Los Angeles and Las Vegas as well as Arnold Schwarzenegger and congressmen. They have also volunteered in a soup kitchen and attended school. At some schools we have been escorted by police through the school. I wanted them to experience various cultures. The biggest reward that I could receive from these players was for them to accept the difference in other cultures, but to appreciate what Australia has to offer. My wish came true as on return every person thanked me so much and said their eyes had been opened to what a wonderful place Australia is.

I hope in this letter you can that with a great leader and wonderful staff and volunteers, that you might not be able to change the world, but you can help to give it a nudge in the right direction.

**John Zappia**  
**SecondBite Volunteer**



# VOLUNTEER CORNER

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## ***Why did you decide to volunteer at KNC?***

I had been out of the workforce for around 20 years caring for my family and elderly parents. I wanted to get back into work but this long absence proved to be a disadvantage. I thought if I volunteered in an admin role I could update my skills and be more employable. When the volunteer position became available at KNC I applied for the position.



## ***What is your favourite part about volunteering?***

With a background in television technical operations I love working as part of a team, and the team at KNC are wonderful to work with. I have so many opportunities to learn and grow. I have always been interested in technology and was able to maintain good computer skills over the years. I have been fortunate enough to share these skills in the Be Connected Program. I am a big picture person and I understand that the small part I play as a volunteer supports others in creating a happy and safe community.

## ***Have you had an interesting volunteer memory you would like to share?***

In my time tutoring seniors in the Be Connected program I enjoyed seeing their confidence grow and being able to use their smart phones to connect with their loved ones, sharing photos with family and friends and being able to make a video call. Social connections are so important to prevent isolation.

## ***When you are not volunteering: what do you like to do?***

I love walking in nature and taking photographs of wildflowers along the way. We live in such a beautiful part of the earth here on the Coast. This is medicine for my soul.

**Kerry Scarratt**  
***Admin Volunteer***





# GROUPS SNAPSHOT



## Mums & Bubs Group

We provide a safe place for new mums to share, connect, learn and personally grow. An invitation from our Local Health Department nurse is required. The Mums & Bubs group runs Wednesday 10.20am-12.30pm for blocks of 5 weeks.



## Intro to Solids

A conversation and recommendations as to when and what social foods to introduce to your baby is had in this group session. This group is suitable for bubs around 4-6 months and requires an invitation from your Local Health Department Nurse.



## Early Childhood Nurse Clinic

An opportunity to talk about your child's progress including health checks for 0-5 years where height, weight, and general health check is performed by Early Childhood Nurse. Tuesdays and Wednesdays.



## Immunisation Clinic

Come in for a jab and your child has the best protection against dangerous diseases. The Central Coast Local Health District Nurses run Immunisation clinics at the Centre on the second and last Tuesday of each month 12pm-1.00pm. No booking is required.



## Active Playgroup

Come along and meet new friends. Enjoy the fun, play, engage and learn with your child. Active Playgroup is a safe, happy and stimulating program which is held on a Wednesday during school terms from 10.30-12.30pm.



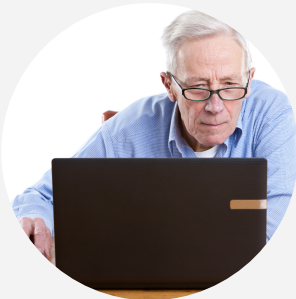
## Little Big School

LBS is a whole lot of learning and a barrel of fun. Children learn best when they have fun and participate in the process of learning. The program runs on a Friday during school terms 9.30am-11.30am.



# GROUPS SNAPSHOT

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## Be Connected

For older Australians technology can sometimes be a real struggle. This Program run in a supportive environment which helps to build confidence so that connecting with family and loved ones can be done whilst learning how to remain safe on-line.



## Craft & Chat Group

We all need to feel connected. Art and Craft group provides this opportunity. All you need to do is have fun and bring along your own project to work on or learn new talents and skills from others in the group.



## SecondBite

There is no shortage of people in need and our SecondBite food relief program helps bridge the gap between surplus and need. All can come along and access nutritious food free of charge. The Program runs in the Centre's carpark Wednesday 2.00pm-3.00pm.



## First Aid Courses

First Aid training is conducted by Directions Health. It gives you the confidence to step in to respond and help when an emergency occurs.



## Family Help Service

A partnership with the Benevolent Society avails us an opportunity for a Family Worker who believes with the right support every parent has potential to make lasting changes. Phone to make an appointment.



## Free Family Law Clinic

Katie Smith is a qualified solicitor who can explain your legal rights and obligations, and outline various options and steps you can take to solve your legal problem. Katie specialises in Family Law, Wills, Conveyancing and Criminal Law. Phone for an appointment.



# GROUPS SNAPSHOT

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## Pilates

Strengthens core muscles, improve your flexibility & builds bone density!  
Seniors: Mondays during school terms, 12pm - 1pm  
All: Saturdays, 8.15am - 9.15am



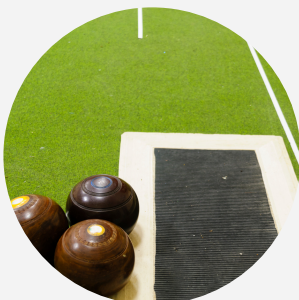
## Yoga classes

Yoga Nidra (Meditation) followed by Gentle Stretches development for the body, mind and spirit. Yoga will lead you to a sense of peace and well-being.



## Ukulele lessons

Have fun learning and playing in a group. Meet new friends.  
Ukulele lessons run every Saturday during school term.



## Indoor Bowls

If you feel like a laugh and could do with a bit of a stretch, join us at KNC for a game of indoor bowls. It is a very popular event at KNC



## Tai Chi

Give yourself a chance to focus on your health and well-being.  
Helps reduce stress and anxiety, lowers blood pressure, increases breathing capacity, improves mobility.  
Wednesdays during school terms, 9am - 10am



## The Over 50's Friendship Group

Affectionately known as the TOFFs, this weekly social group has been very popular! Monthly outing. Come along, join in and establish some rewarding friendships - men welcome!  
Fridays during school terms, 12.15pm - 2pm.





WE SAY  
THANK YOU  
TO OUR  
VOLUNTEERS!

---



**Bottom row:** Jenny

**Middle row:** Bev

**Top row from left to right:** Kerry, John D., Vince, Oomera, Lyn T. and John Z.





WE SAY

# THANK YOU TO OUR VOLUNTEERS!



## **SECONDBITE**

Bev, John Z, Jenny, Vince, Lyn T, John D,  
Lyn M & Oomera

## **ADMINISTRATION**

Kerry, Grace (Retired) & Pat (Retired)

## **TAX HELP**

Margie

## **PRE-SCHOOL BALLET**

Dorothea

## **INDOOR BOWLS**

John & June

## **OVER 50'S FRIENDSHIP GROUP**

Janelle

## **LITTLE BIG SCHOOL & ACTIVE PLAYGROUP**

Ciarne, Casey, Jenny

The Kariong Neighbourhood Centre team would especially like to thank all of our wonderful volunteers that have come to help us with our work throughout the year. We truly could not have done it without all of you! You are the backbone of our organization and you add so much life and energy to our Centre!

We would like to thank Kerry, John, Bev, Vince, Jenny, Lynnette, Lyn, John, Casey, Ciarne, Margie, Dorothea, Grace and Pat (Retired 2019) you are all such an inspiration to us and we are so grateful for your generosity and enthusiasm.

Our Annual Report allows us an opportunity to show our deep gratitude not only for what our volunteers bring as individuals but what they add to the collective of Kariong Neighbourhood Centre is simply amazing. A huge THANKYOU for the effort, time, skills, and dedication that you all, our wonderful volunteers put into this Centre and its services.

"VOLUNTEERS DO NOT NECESSARILY HAVE THE TIME, THEY HAVE THE HEART"  
Elizabeth Andrew



WE SAY

# THANK YOU TO OUR SUPPORTERS!



We are grateful for all of the support we receive, and all the different ways in which we receive that support and encouragement.

**Department of Communities and Justice** - Emma Gilby, Commissioning and Planning Officer for our Community Builders funding which helps provide our activities, services and programs for the community.

**Central Coast Council** - For the lease, grants we have received throughout the year and for the affordable rent for our Kariong Neighbourhood Centre.

**Central Coast Local Health District** - Helen and sometimes Mary, for our Early Childhood Clinic, Mums and Bubs Group, and Solid Talks and for the ever popular Immunisation nurses who provide this important services on a fortnightly basis at our Centre.

**MP's who visited us this year** - Liesl Tesch, Lucy Wicks and Adam Crouch. Thank you for all your support of our work at Kariong Neighbourhood Centre and we really appreciate you taking time out of your busy schedules to pay us a visit.

**Directions Health** - Deanna for providing First Aid Training to our staff.

**Thank you to all our valued room hirers** - Central Coast Local Health District, Tai Chi Association, Playgroups, The Over Fifties Friendship Group (TOFFS), Indoor Bowls, Pilates, Ukulele Workshops, Central Coast Fly Rodders, Art & Craft Groups, Kariong ALP, Kariong United Football Club, Corina Jones Yoga Teacher.

"WHEN YOU HAVE CONNECTION WITH SOMEONE, IT NEVER REALLY GOES AWAY."  
An Unknown Author



## COMMITTEE DECLARATION

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 2 to 13:

1. Presents a true and fair view of the financial position of Kariong Neighbourhood Centre Inc as at 30 June 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Kariong Neighbourhood Centre Inc will be able to pay its debts as and when they fall due.
3. Comply with Div 60 of the ACNC Act.

This statement is made in accordance with a resolution of the Board of Management and is signed for and on behalf of the Board of Management by:

**President (Full name & signature):** Ron Thomsen

**Secretary (Full name & signature):** Gail Ransley

**Signed at:** 10 Langford Drive, Kariong NSW, 2250

**On date:** 24/10/2020



## KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

### DETAILED INCOME AND EXPENDITURE STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2020

INCOME	2020 (\$)	2019 (\$)
<b>Grants</b>		
Federal - Recurrent	371,684	325,830
Grants (NSW) - Operating Recurrent	104,036	101,063
Grants (NSW) - Non Recurrent	-	38,038
Unexpended Grant	-	-
<b>Grants Other</b>		
Central Coast Council	4,545	-
Good Things	2,500	-
Wages Subsidy	455	-
<b>Fundraising Contributions</b>		
Donations - Public Collections	60	162
Fundraising	2,188	735
<b>Trading/Operations Activities</b>		
Administration Fee	202	273
Fees/Charges OOSH/Vocation Care	184,673	265,127
Membership Fees	674	902
<b>Other Income</b>		
Interest Received -Unrestricted	2,118	3,950
Central Coast Council - Rent Relief	621	-
Cash Flow Boost	83,524	-
JobKeeper Subsidy	138,150	-
<b>Rental Income</b>		
Rental Income	20,683	27,508
<b>Other Sundry Income</b>		
Advertising	5,310	8,616
Insurance Recoveries	20,261	48,636
Training Income	2,622	6,868
Miscellaneous Income	6,112	8,229
<b>Total Income</b>	<b>950,417</b>	<b>835,938</b>





## KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

### DETAILED INCOME AND EXPENDITURE STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2020

EXPENSES	2020 (\$)	2019 (\$)
Advertising	3,117	3,261
Accounting/Bookkeeping	1,056	2,156
Audit Fees	4,570	4,200
Bad Debts	32	1,152
Bank Charges, Merchant Fees	627	928
Board and Governance Expenses	-	1,190
Cleaning, Pest Control, Waste	24,705	16,984
Connection Delivery	1,750	2,750
Contractors	6,419	36,170
Debt Collection	35	252
Depreciation Right to Use Assets	10,284	-
Electricity	5,245	5,654
Equipment & Resources	5,968	9,607
First Aide and Hygiene	1,673	1,119
Food	6,266	11,451
Freight	32	-
Fundraising expense	1,061	388
Grant Acquitals	1,938	-
Grant monies returned/ Grants not spent	9,006	-
Group Costs	322	389
Insurances	6,594	6,371
Interest Paid	98	77
IT Support	4,361	2,397
Legal Expenses	18,566	4,220
Office Supplies	4,903	5,532
OOSH Vacation Care	6,966	10,353
Photocopier costs	1,934	12,298
Rent on Land and Buildings	-	2,417
Rates and Water	1,285	2,788
Repairs & Maintenance	3,012	5,079
<b>Salaries &amp; Wages Expenses</b>		
Annual Leave expense	4,445	9,752
Long Service Leave expense	(6,997)	(344)
Superannuation	47,081	51,187
Salaries	620,078	545,357
Workers Compensation Insurance	9,694	10,790
Staff Assistance Scheme	-	588
Staff Amenities	763	940
Staff Training	6,098	3,736
Subscriptions	5,032	4,483
Telephone	1,450	4,309
Training, Groups, Events	1,031	3,232
Transport	3,751	7,740
Uniforms	(36)	827
Venue Hire	145	-
<b>Total Expenses</b>	<b>824,359</b>	<b>791,778</b>
<b>Net Surplus</b>	<b>126,059</b>	<b>44,160</b>



## KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

### BALANCE SHEET

AS AT 30TH JUNE 2020

	Note*	2020 (\$)	2019 (\$)
<b>CURRENT ASSETS</b>			
Cash	3	367,353	321,731
Receivables	4	97,320	3,641
Other Current Assets	5	10,051	7,747
<b>TOTAL CURRENT ASSETS</b>		<b>474,725</b>	<b>333,120</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	6	-	-
Right to Use Assets	7	24,639	-
<b>TOTAL NON-CURRENT ASSETS</b>		<b>24,639</b>	<b>-</b>
<b>TOTAL ASSETS</b>		<b>499,364</b>	<b>333,120</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	8	62,594	44,495
Lease Liability	9	8,439	-
Short-term Provisions	10	32,062	27,617
<b>TOTAL CURRENT LIABILITIES</b>		<b>103,095</b>	<b>72,112</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease Liability	9	16,200	-
Long-term Provisions	10	12,248	19,245
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>28,448</b>	<b>19,245</b>
<b>TOTAL LIABILITIES</b>		<b>131,543</b>	<b>91,357</b>
<b>NET ASSETS</b>		<b>367,821</b>	<b>241,762</b>
<b>ACCUMULATED FUNDS &amp; RESERVES</b>			
Accumulated Funds		367,821	241,762
<b>TOTAL ACCUMULATED FUNDS &amp; RESERVES</b>		<b>367,821</b>	<b>241,762</b>

\*The accompanying notes form part of these financial statements.



# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2020

	Notes*	2020 (\$)	2019 (\$)
<b>Cash flows from operating activities</b>			
Receipts from Grants		483,220	464,931
Receipts from other customers		370,778	354,743
Interest received	2	2,118	3,950
Payments to suppliers and employees (inclusive of goods and services tax)		(800,211)	(776,585)
Interest paid			
<b>Net cash inflow (outflow) from operating activities</b>	11a	<b>55,905</b>	<b>47,039</b>
<b>Cash flows from investing activities</b>			
Payments for Assets available for sale		-	-
Proceeds from sale of property, plant and equipment			
Payments for property, plant and equipment		-	-
<b>Net cash inflow (outflow) from investing activities</b>		<b>-</b>	<b>-</b>
<b>Cash flows from financing activities</b>			
Proceeds from borrowings		-	-
Repayment of borrowings		10,283	-
<b>Net cash inflow (outflow) from financing activities</b>		<b>10,283</b>	<b>-</b>
<b>Net changes in cash held</b>		<b>45,622</b>	<b>47,039</b>
Cash and cash equivalents at the beginning of the financial year		321,731	274,692
<b>Cash and cash equivalents at end of year</b>	3	<b>367,353</b>	<b>321,731</b>

\*The accompanying notes form part of these financial statements.



KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618  
**STATEMENT OF CHANGES IN EQUITY**  
FOR THE YEAR ENDED 30 JUNE 2020

Retained Earnings	2020 (\$)	2019 (\$)
<b>Balance at 1 July</b>	<b>241,762</b>	<b>197,602</b>
Operating Surplus	126,059	44,160
<b>Balance at 30 June</b>	<b>367,821</b>	<b>241,762</b>

\*The accompanying notes form part of these financial statements.





KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2020

### 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### **Financial Reporting Framework**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

The committee has determined that the association is not a reporting entity.

#### **Statement of Compliance**

The financial report has been prepared in accordance with the Australian Charities and Not-for-profits Commission Act 2012, the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 107: *Cash Flow Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB 1031: *Materiality*, and AASB 1054: *Australian Additional Disclosures*.

#### **Basis of Preparation**

The financial report is prepared on an accruals basis and is based on historical costs. They do not take into account changing money values or, except where stated current valuations on non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated have been adopted in the preparation of these financial statements.

#### **(a) Cash**

Cash includes cash on hand, in at call deposits, with banks or financial institutions investments in money market instruments maturing within 14 days, and net of bank overdraft.

Restricted cash is cash set aside for the payout of employee benefits.

#### **(b) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable.

The association has applied AASB 15: *Revenue from Contracts with Customers* (AASB 15) and AASB 1058: *Income of Not-for-Profit Entities* (AASB1058) using the cumulative effective method of initially applying AASB 15 and AASB 1058 as an adjustment to the opening balance of equity at 1 July 2019. Therefore, the comparative information has not been restated and continues to be presented under AASB 118: *Revenue* and AASB 1004 *Contributions*. The details of the accounting policies under AASB118 and AASB 1004 are disclosed separately since they are different from those under AASB 15 and AASB 1058, and the impact of change is disclosed in Note 1.

#### **In the current year**

Operating grants and donations

When the association receives operating grant revenue and donations, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the association:

- identifies each performance obligation relating to the grant - recognises a contract liability for its obligations under the agreement;
- recognises revenue as it satisfies its performance obligations.



KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2020

### 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Where the contract is not enforceable or does not have sufficiently specified obligations, the association:

- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (eg AASB9, AASB 16, AASB 116, and AASB 138).
- recognises related amounts (being financial instruments, revenue or contract liability arising from a contract with a customer); and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

if a contract liability is recognised as a related amount above, the association recognises income in profit or loss when or as it satisfies its obligations under the contract.

#### Interest Income

Interest income is recognised using the effective interest method.

#### Before and After School Care

Revenue from Before and After Schools Care is recognised on the accrual basis. Interest Receivable is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. All other revenue is recognised on receipt of the income.

#### *In the comparative period*

Non-reciprocal grant revenue was recognised in profit and loss when the association obtained control of the grant and it was probable that the economic benefits gained from the grant would flow to the association and the amount of the grant could be measured reliably.

If conditions were attached to the grant which must be satisfied before the association was eligible to receive the contribution, the recognition of the grant as revenue was deferred until those conditions were satisfied.

When grant revenue was received whereby the association incurred an obligation to deliver economic value directly back to the contributor, this was considered a reciprocal transaction and the grant revenue was recognised in the statement of financial position as a liability until the service had been delivered to the contributor; otherwise the grant was recognised as income on receipt.

Donations were recognised as revenue when received.

Interest revenue was recognised using the effective interest method.

Revenue from rendering of a service was recognised upon delivery of the service to the customer.

#### **(c) Employee Provisions**

Provision is made for the associations' liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

Contributions are made by the organisation to an employee superannuation fund and are charged as expenses when incurred.



KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2020

### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (d) Plant and Equipment

Property, plant and equipment are measured on the cost basis less depreciation and impairment losses. Assets under \$5,000 are expensed. All repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

#### (e) Depreciation

The depreciable amount of all fixed assets are depreciated on a straight line basis over the asset's useful lives commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

	%
Furniture & Fittings	10 % - 24%

#### (f) Restricted/Unrestricted Funds

Restricted Funds are funds received or reserves held that must be spent on the purpose for which they were received or are held.

They are:

- Government Funding and related interest that must be spent in accordance with the terms of the funding agreement,
- Donations and bequests where the donor indicates a preference for the use to which the funds are to be used,
- Provisions for statutory entitlements due to employees.
- Motor vehicle replacement reserve

#### (g) Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired.

#### (h) Impairment of Assets

At each reporting date, the committee reviews the carrying values of its tangible and intangible assets to determine whether there is any indicator that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being higher of the asset's fair value less costs to sell and value-in-use, compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

#### (i) Taxes

**Income Tax:** Under the new Tax System, the Association was endorsed on 1 July 2000 by the Australian Taxation Office as exempt.

**Fringe Benefits Tax:** The Association, as a Public Benevolent Institution, was exempt from fringe benefits tax under Section 57A, Fringe Benefits Tax Assessment Act 1986. Grossed up value of specified fringe benefits to individual employees has been included on each employee's Statement of Earnings as required by law. From 1 April 2001 this exemption ceased for certain fringe benefits paid to employees in excess of \$30,000 grossed up value for each employee.

**Capital Gains Tax:** the Association, as a Public Benevolent Institution, is exempt from capital gains tax under Section 50-5 Income Tax Assessment Act 1997.

**Payroll Tax:** the Association, as Public Benevolent Institution is exempt from payroll tax under Section 10(1) (a2), Payroll Tax Act 1971.





KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2020

### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Goods and Services Tax:** the Association, as a public benevolent institution is registered for the goods and services tax (GST) applicable from 1 July 2000. The tax is paid on revenues from funding and other commercial activities. Most input tax charges are credited except for expenses related to non-creditable transactions. Revenues, cost, and assets are recognised net of the amount of GST except:

- (i) where the amount of GST incurred is not recoverable from the Australian Taxation Office, it is recognised as part of the cost of acquisition of an asset or as part of an item of cost; or
- (ii) for receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included as part of receivables or payables.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities which are disclosed as operating cash flows.

These exemptions and concessions will remain in force until there is a change in the objectives of the organisation or a change in the relevant legislation.

#### **(j) Leases**

##### ***The association as lessee***

At inception of a contract the association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use assets and a correspondending lease liability is recognised by the association where the association is a lessee. However, all contracts that are classified as short-term leases (lease with a remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a stright-line basis over the term of the lease.

Intially the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the association uses the incremental borrowing rate

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any business incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options if lessee is reasonably certain to exercise the options; and
- payment of penalties for tewrminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-you-use assets is at cost less accumulated depreciation and impairment loss.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-to-use asset reflects that the association anticipates to exercise a purchase option, the specified asset is depreciated over the useful life of the underlying asset.





KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

**NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 30TH JUNE 2020

**1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)****(k) Concessionary Leases**

For leases that have significantly below-market terms and conditions principally to enable the association to further its objectives (commonly known as peppercorn/concessionary leases), the association has adopted the temporary relief under AASB 2018-8 and measured the right of use assets at cost on initial recognition.

**(l) New and Amended Accounting Policies Adopted by the association.****Initial application of AASB 16**

The association has adopted AASB 16: *Leases* retrospectively with the cumulative effect initially applying AASB 16 recognised 1 July 2019. In accordance with AASB 16 the comparatives for the 2019 reporting period have not been restated.

The association has recognised a lease liability and right-to-use asset for leases (with the exception of short term and low value leases) recognised as operating leases under AASB 117: *Leases* where the association is the lessee. The lease liabilities are measured at the present value of the remaining lease payments. The association's incremental borrowing rate as at 1 July 2019 was used to discount the lease payments.

The right-to-use assets for equipment was measured at if AASB 16: *Leases* had been applied since the commencement date, but discounted using the association's weighted average incremental borrowing rate on 1 July 2019.

The right of use assets for equipment was measured and recognised in the statement of financial position as at 1 July 2019 by taking into consideration the lease liability, prepaid- and accrued lease payments previously recognised as at 1 July 2019 (that are related to the lease).

The following practical expedients have been used by the association in applying AASB 16 for the first time:

- for a portfolio of leases that have similar characteristics, a single discount rate has been applied;
- leases that have remaining lease terms of less 12 months as at 1 July 2019 have been accounted for in the same way as short-term leases;
- the use of hindsight to determine lease conditions on contracts that have options to extend or terminate;
- not applying AASB 16 to leases previously not identified as containing a lease under AASB 117 and interpretation 4.

The following summary indicates the reclassification of Property Plant and Equipment to Right of Use Asset on 1 July 2019 due to implementation of AASB 16:

**Initial application of AASB 15 and AASB 1058**

The association has applied AASB 15: *Revenue from Contracts with Customers* and AASB 1058: *Income of Not-for-Profit Entities*.

Category	Carrying amount under AASB 17 (\$)	Reclassification (\$)	Carrying amount under AASB 16 (\$)
Right to Use Asset		34,923	
Lease Liability			34,923



KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2020

### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **(u) Going Concern**

These financial statements have been prepared on a going concern basis which contemplates the realisation of assets and the payment of liabilities in the ordinary course of business. Should the association be unable to continue as a going concern, it may be unreasonable to realise the carrying value of its assets and to meet its liabilities.

The Board has noted that the ongoing liability of the association to remain a going concern is dependent upon implementing the following strategies:

- (a) Growth in commercial operations, including contracts with major customers;
- (b) Monitoring and minimising unnecessary operating expenditure; and
- (c) Continued support from suppliers.

Given the above, the financial statements have been prepared on a going concern basis which contemplates the realisation of assets and the payment of liabilities in the ordinary course of business. The Board have adopted this basis of preparation having regards for their assessment, which is based on information available as at the date of this report. Should the above strategies be unsuccessful, there is significant uncertainty whether the association will be available to continue as a going concern.

#### **(k) Economic Dependency**

The Financial Reports have been prepared on the Going Concern Basis. The continued viability of the entity is dependent upon continued future government funding.

#### **(l) Comparative Figures**

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.



## KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

	2020 (\$)	2019 (\$)
<b>2 Revenue and Other Income</b>		
Sales Revenue		
Fees	184,874	265,400
Other	36,494	73,084
Other Revenue		
Grants (federal) funding	371,684	325,830
Grants (state) operating	104,036	139,101
Grants -other	7,500	-
JobKeeper	138,150	-
Cash Flow Boost	83,524	-
Rental	20,683	27,508
Donations received	60	162
Contributions (members)	674	902
Interest income	2,118	3,950
	728,428	497,454
<b>Total Revenue</b>	<b>949,796</b>	<b>835,938</b>
<b>3 CASH</b>		
<b>Non- Restricted Funds</b>		
Cash on Hand	200	200
Business Online Saver	102,086	101,962
Cheque Account	120,823	77,310
<b>Non- Restricted Funds</b>	<b>223,109</b>	<b>179,471</b>
<b>Restricted Funds</b>		
Staff Entitlements Account	92,822	91,266
Term Deposit	51,422	-
Business Online Saver	-	50,994
<b>Total Restricted Funds</b>	<b>144,244</b>	<b>142,260</b>
<b>Total Cash &amp; Cash Equivalents</b>	<b>367,353</b>	<b>321,731</b>
<b>4 CURRENT RECEIVABLES</b>		
Other Debtors	1,012	3,641
Cashflow Boost and Jobkeeper	96,308	-
Less Provision for Diminution	-	-
	97,320	3,641
<b>5 OTHER CURRENT ASSETS</b>		
Prepayments	10,051	7,747
<b>6 PROPERTY, PLANT and EQUIPMENT</b>		
Leasehold Improvements -at cost	272,094	272,094
Less: Accumulated Depreciation	(272,094)	(272,094)
Total Leasehold Improvement	-	-
Equipment - at cost	120,947	120,947
Less Accumulated Depreciation	(120,947)	(120,947)
	-	-
Grant Assets - at cost	34,573	34,573
Less Accumulated Depreciation	(34,573)	(34,573)
	-	-
<b>Total Property, Plant and Equipment</b>	<b>-</b>	<b>-</b>



## KARIONG NEIGHBOURHOOD CENTRE

# FINANCIAL REPORT

KARIONG NEIGHBOURHOOD CENTRE INC

ABN 25 223 500 618

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

	2020 (\$)	2019
<b>7 Right to Use Assets</b>		
Premises - at fair value	3,123	-
Accumulated Depreciation	(2,483)	-
	639	-
Office Equipment - at fair value	31,800	-
Accumulated Depreciation	(7,800)	-
	24,000	-
<b>Total Right to Use Assets written down value</b>	<b>24,639</b>	
<b>8 TRADE and OTHER PAYABLES</b>		
<b>Current</b>		
Payables	62,799	44,725
Grant in Advance	-	-
GST Liabilities	(206)	(230)
	62,594	44,495
<b>9 LEASE LIABILITIES</b>		
Current Lease Liability	8,439	-
Non Current Lease Liability	16,200	-
Total Lease Liability	24,639	-
<b>10 EMPLOYEE ENTITLEMENTS</b>		
<b>CURRENT</b>		
<b>Employee Entitlements</b>		
Annual Leave	32,062	27,617
	32,062	27,617
<b>NON-CURRENT</b>		
<b>Employee Entitlements</b>		
Long Service Leave	12,248	19,245
<b>Total Employment Entitlements</b>	<b>44,310</b>	<b>46,862</b>
<b>11. (a) Reconciliation of operating result to net cash inflow from operating activities</b>		
Operating result for the year	126,059	44,160
Depreciation and amortisation	-	-
(Increase) decrease prepayments	(2,303)	(480)
(Increase) decrease in receivables	(93,680)	3,333
(Increase) decrease in other financial assets		
Increase (decrease) in payables	28,382	6,265
Increase (decrease) in Grants in Advance	-	(15,647)
Increase (decrease) in other provisions	(2,552)	9,408
<b>Net cash inflow (outflow) from operating activities</b>	<b>55,906</b>	<b>47,039</b>



**KARIONG NEIGHBOURHOOD CENTRE INC**  
**ABN 25 223 500 618**

**AUDIT REPORT TO THE MEMBERS**  
**INDEPENDENCE DECLARATION**

Cooper & Collins (Central Coast) Pty Ltd makes the following declaration pertaining to our audit of the financial report of Kariong Neighbourhood Centre Inc for the year ended 30 June 2020.

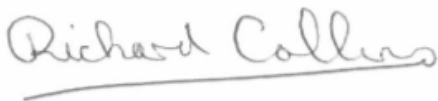
That to the best of our knowledge there have been no contraventions of:

- APES 110 Code of Ethics for Professional Accountants

Cooper & Collins (Central Coast) Pty Ltd

Richard K Collins

Registered Company Auditor No 2792



Signed at Unit 2 1 Sailfind Close Somersby NSW 2250

Dated 18th day of August 2020

**KARIONG NEIGHBOURHOOD CENTRE INC  
ABN 25 223 500 618  
INDEPENDANT AUDITOR'S REPORT  
FOR THE YEAR ENDED 30TH JUNE 2020**

To: The Members  
*Opinion*

I have audited the financial report of Kariong Neighbourhood Centre Inc, which comprises the income and expenditure statement, balance sheet as at 30 June 2020, statement of cash flows and statement of changes in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the committee's declaration.

In my opinion, the accompanying financial report of Kariong Neighbourhood Centre Inc is in accordance with the *Associations Incorporation Act (NSW) 2009* and *Div. 60 of the ACNC Act*, including:

- i. giving a true and fair view of the association's financial position as at 30 June 2020 and its financial for the year ended on that date; and
- ii. complying with Australian Accounting Standards to the extent described in Note 1 and the *Associations Incorporation Act (NSW) 2009*;
- iii. the financial statements have been prepared in accordance with *Div. 60 of the ACNC Act*.

***Basis for Opinion***

I have conducted my audit in accordance with Australian Auditing Standards. My responsibility under those standards are further described in the *Auditor's Responsibilities for the Financial Report* section of my report. I am independent of the company in accordance with the auditor independence requirements of the *Associations Incorporation Act (NSW) 2009* and the ethical requirements of the Accounting and Ethical Standards APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Associations Incorporation Act (NSW) 2009*, which has been given to the committee of the association, would be in the same terms if given to the committee as at the time of this auditor's report.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under *Associations Incorporation Act (NSW) 2009* and *Div. 60 of the ACNC Act*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.



### ***Responsibilities of the Committee' for the Financial Report***

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in note 1 to the financial report is appropriate to meet the requirements of the *Associations Incorporation Act (NSW) 2009* and *Div. 60* of the *ACNC Act* and is appropriate to meet the needs of the members. The committee's' responsibility also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

### ***Auditor's Responsibility for the Audit of the Financial Report***

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit concluded in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentation, or the override of internal control.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by committee.
- Conclude on the appropriateness of the committee's' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



I have communicated with the committee regarding, among other matters, the planned scope and timing of the audit and significant findings, including any significant deficiencies in internal control that I identified during my audit.

Cooper & Collins (Central Coast) Pty Ltd  
Chartered Accountants  
Richard K Collins  
Registered Company Auditor 2792

Signed at: Unit 2 1 Sailfind Close Somersby, NSW, 2250  
Dated: 18th August, 2020



