

Phone: (02) 43401724

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OCTOBER 2018 VACATION CARE BOOKING FORM

Child 1- Surname _____ First name _____

Child 2- Surname _____ First name _____

Child 3- Surname _____ First name _____

Please put your child's initials in the days you would like to book for them

Parent's name and contact number _____

Week 1 1 st October - 5 th October	Monday PUBLIC HOLIDAY	Tuesday EXCURSION INTENCITY	Wednesday EXCURSION WEBERS CIRCUS	Thursday IN HOUSE WELCOME TO SPRING	Friday INCURSION ROBOT RIOT
		\$60.00	\$60.00	\$55.00	\$60.00
Week 2 8 th October - 12 th October	Monday INCURSION EL CIRCO GRANDE CIRCUS PERFORMANCE & WORKSHOP	Tuesday EXCURSION CINEMA PARADISO "SMALLFOOT" RATED PG	Wednesday INCURSION 9D MOBILE CINEMA	Thursday EXCURSION HUNTER WETLANDS	Friday IN HOUSE GAMES DAY
	\$60.00	\$60.00	\$60.00	\$70.00	\$55.00

If for some reason e.g. The weather forces us to make a change to the program,
the days' alternate activity will be displayed in the lobby of the Neighbourhood Centre as soon as possible.

AGREEMENT:

Fees

I agree to honour the fees payable for this Vacation Care period. All accounts must be paid and kept 1 week in advance.

I understand that to keep my child's place, whenever they are absent from the Centre, fees are still required to be paid unless 24hrs notice of cancellation is given. To cancel your child's day during vacation care you must ring and notify a staff member in order not to receive a non-notification fee.

I also understand that the centre will give my details to EC Credit Control Debt Collection Services if I do not honour this agreement.

So please book your child's days in vacation care carefully

Illness and Infectious Diseases Policy

Children with infectious diseases will be excluded from the service for the period recommended by the Department of Health. Where there is an outbreak of an infectious disease each enrolled child's parent/emergency contact will be notified within 24 hours under ordinary circumstances. The service will take care when issuing the notification to ensure it is not done in a manner that is prejudicial or names any particular child ("My Time, Our Place" Outcome 1).

Behaviour Management Policy Statement

We provide an environment where all parents, staff and children feel safe, cared for and relaxed, which encourages co-operation and positive interactions between all persons. Rules will be clearly established based on factors such as safety and respect for others. Positive behaviour and self-discipline skills will be developed and encouraged through modelling positive behaviour and interactions.

Please read through this contract with your child and sign at the bottom part of the page.

Below are the following expectations that I agree to follow:

- Be fair to others – not just yourself
- Listen to all respectfully
- Treat centre's property respectfully
- Use appropriate language
- Do not hurt others
- Respect others feelings
- Stay in the centre ground
- Be considerate
- Be patient
- I will not bully others or threaten them
- Wait your turn when friends or staff are talking
- Play fairly with each other
- Be kind to others
- Share with others
- Respect others privacy
- Help others in need
- Listen to all staff
- Keep hands and feet to yourself at all times
- Always be honest
- Use nice manners

Behaviour that is threatening or aggressive will not be tolerated and your child may be excluded from the program if staff deem this necessary.

This is an agreement between (parent name) _____ and the Co-ordinator.

Signed: _____ (Parent/Guardian)

Signed: _____ (Coordinator) Date: _____