

EQUIPMENT – HIRE APPLICATION FORM

REQUEST			
Name			
Address			
Phone		Email address	
Equipment hire	<input type="checkbox"/> On site <input type="checkbox"/> Off site	Quantity	Unit Price
	1.		
	2.		
	3.		
Date from		Returning date	
<p><i>I understand that I am not covered by any insurance through the Kariong Neighbourhood Centre for any incident that occurs outside of Kariong Neighbourhood Centre grounds.</i></p> <p><i>I understand that Kariong Neighbourhood Centre is not liable for any damage to persons or property resulting from this equipment at any stage that it is not on Kariong Neighbourhood Centre grounds.</i></p> <p><i>I also understand that I may be required to replace, or reimburse Kariong Neighbourhood Centre for any damage to equipment whilst in my care.</i></p>			
Signed		Date	
AUTHORISATION			
Driver's License No		License Cited	<input type="checkbox"/> Yes
Authorised by		Date	
Comment			
Total Hire fee		Payment method	<input type="checkbox"/> EFTPOS <input type="checkbox"/> Cash <input type="checkbox"/> Invoiced
Date bond taken		Amount	\$..... <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> N/A
Date bond returned		Signed	
RETURN OF ITEMS			
Goods checked on return by		Date	
Comment			