



'A Friendly, Caring, Safe and Connected Community'

2017 REPORT



We are an all inclusive organisation that provides services for all ages, agendas and cultures within the Kariong, Gosford and Mountains areas.

We pride ourselves on providing a **COMMUNITY—CENTRED PRACTICE**

Engaging with the community and partnering with other organisations.

We establish relationships by empowering families and individuals to have control over their lives.

We are non judgemental, respectful, attentive and flexible to peoples needs.

We provide a friendly, Caring, Safe space..... allowing people to grow at their own pace and connect with others



This is a picture of our **ALL ABILITYIES DISCO** involving 90 children from all cultures and abilities

We are working towards improving our service provision through Evidence –Informed Practices...using evidence based strategies and outcome-based monitoring.



ANNUAL GENERAL MEETING

Friday 20 October 2017

10.00am – 12.00pm

(followed by afternoon tea)

AGENDA

Item	Description	Responsible
1	Welcome and introductions	President
2	Apologies	President
3	Acceptance of minutes of previous Annual General Meeting	President
4	President report	President
5	Financial Report	Manager and Coordinator
6	Manager and OOSH reports	Auditor
7	Acceptance of all reports	President
9	1....Election of Board of Management 2017 – 2018 2....Appointment of Auditor 2017 – 2018 3....Appointment of Public Officer 2017 - 2018	Returning Officer
10	Meeting close	President



PRESIDENT'S REPORT

TO THE ANNUAL GENERAL MEETING 20 OCTOBER 2017

On behalf of the Board I would like to extend a warm welcome, in our 28th year, to all our Members, and also to our invited guests, who have joined us today.

The Kariong Neighbourhood Centre story all began in 1987 when the community of Kariong decided that a Neighbourhood Centre was needed to meet the needs of the growing number of families in the area. The building was erected in 1989, by Gosford City Council.

The Centre has continued to thrive, and grow along with the community of Kariong, thanks to the generous contribution of time, energy and commitment of many dedicated people in the years since its inception.

I will leave it to the Manager of the Centre and the Coordinator of the OOSH to bring you up to date with our many and varied activities.

Two issues that we have been dealing with in the past twelve months is a new style of Agreement with Family and Community Services, and the new Central Coast Council.

At this time last year we were concerned that Family and Community Services had not clarified issues surrounding future funding. However, a three year Agreement has now been provided, and is very specific about the types of Services we have to provide to keep that funding. But we are in fact already providing those Services.

We have signed a 5 year Lease Agreement with Central Coast Council, so we are secure in that area.

The Board is very keen to have the efforts of our current Manager, Fiona Simpson, acknowledged here today as the person who has the day-to-day running of the Centre. Fiona continues to keep the Centre at a high level of activity, and excellence

We also need to acknowledge the efforts of our OOSH team, led by their Coordinator, Brandi Heitman and they are still exceeding the required national standards in all areas.

As we look forward to another year ahead of us, we are very aware that the present group of Volunteers, Staff and Board Members are the current guardians of the Kariong Neighbourhood Centre, and it is our responsibility to ensure the present level of excellence is maintained.

Tom Wilson
President

Managers report

A YEAR OF CHANGE

The Kariong Neighbourhood Centre provides services to Kariong, Somersby, Mangrove Mountain, Hawkesbury, Point Clare and Gosford region with priority given to the socially and financially disadvantaged members of the community.

We have 3 main sections to our business;

1. Community services 2. Children's Services 3. Disability services

We provide Early Intervention, Social Inclusion, Health & Wellbeing groups. We initiate Educational & skill based workshops. We plan and coordinate Community Engagement days, Events and Community Consultations to strengthen networks and give individuals a sense of belonging.

Its been a year of change-

- We have FACS funding for another 3 years to provide our Early Intervention Programs.
- We have signed a new five year lease for our building with Central Coast Council.

(This is very good news because we were told we could lose both our funding and accommodation last year)

- We continue to train and educate people assisting them to gain local employment

We have gone from 16 to 25 staff.

- We are developing new **Social Enterprises**—to establish better financial independence and not rely on funding to provide our services.

Our **Out of School Hours Care** provides an excellent service for children 4-14 years. All money made goes back into the community to run affordable community workshops and events. Kariong OOSH is in capable hands of both Brandi and Nerida and is going from strength to strength and is now at its limit of 75 children a day. We continue to strive for excellence in our programs and service delivery.

Our **NDIS service** is our newest Social Enterprise, we are currently going through our 3rd party Audit. There is a lot to do in this area to get it up to standard and running high quality and inclusive activities. We are conducting Music and Art Therapy groups—this year to establish our reputation in this area.

Early Intervention—We have a Early childcare nurse, Immunisation, Australian Breast feeding association, Play groups, Transition to school program, parenting workshops and support groups.

Community services— Over Fifties Friendship Group, Yoga, Pilates for Seniors, Boxing fitness, weight-watchers, Indoor bowls, Tai Chi, Craft and Chat, Ukulele lessons.

Next year we will be starting a womens support circle with childcare, plus many new NDIS programs.

We are bursting at the seams and need more space so we will be putting in an expression of interest for



This years statistics/figures.....

- ⇒ **3500 people** access our groups and workshops every month - last year 2500
- ⇒ We have **130 bookings** in the centre every month, not including our OOSH
- ⇒ We coordinated **20 community activities/groups** over the year.
- ⇒ We hand deliver **2500 Kariong Connections** every month
- ⇒ We had 161 members of the Kariong Neighbourhood Centre
- ⇒ Most days we have **75 children attending** our Before and After School Care service a day.

What has changed already future changes.....

We are moving into the **digital world** and have made many changes in the Centre to embrace this world.....to save on paper and reduce staff time doubling up in areas and creating better management services.

- ◆ We have moved our accounting from MYOB to Xero to create better financial reports.
- ◆ We are creating a new website which will be launched in January next year
- ◆ We have a digital room hire booking system which is on the cCoud and talks to Xero our accounting system.
- ◆ We have changed our OOSH digital system to Hubworks, which is a better system for our bookings, record keeping and accounting procedures.
- ◆ We are looking into a new digital program that will assist us to manage our Client Management and finances for the NDIA portal.
- ◆ We train all our staff in these new areas and update procedures as we go.

This time next year we will aspire to....

- ◆ Have a new NDIS service, that will employ a minimum of 5 new people
- ◆ Have new policy and procedures that will meet the Human services, Disability and Children's Standards.
- ◆ Employ HR manager that will have expertise in dealing with Human Relations.
- ◆ Take our Early Intervention Services and NDIS services out to Somersby, Mangrove Mountain and Mount White
- ◆ Take on the lease of the Kariong Hall.
- ◆ Have a totally new digital system that will assist all programs and portals to talk to Xero.
- ◆ Re branding our name and improving our marketing and social media platforms.

Other sources of income....

We applied for 14 grants and received 5 of these. These grants are what helps us to maintain the building and provide affordable groups to the community.

CC Council Facilities grant—**\$5400**—We put a roof on the stage.

CC recreational grant **\$818**—sporting equipment for additional needs children in OOSH

Carers grants—**\$ 850**—these were used to provide our Over Fifties Friendship group with some money towards their outings.

The Premiers Fund for Social Cohesion 1 —**\$10.000** Women Support group, with childcare.

Multicultural NSW 2 —**\$ 17,000** To create a DVD on bullying and discrimination with OOSH and Regional Youth Services.

Stronger Communities Grant— **\$7500** to disassemble a brick wall and flatten the area.

Providing our community with skills

- ♦ This year we have provided our staff the community with training and skills in;
Senior First Aid, Advanced Diploma in Community Management, Trauma Induced Care, Love Bites, Fire Safety, Leadership and Team Development.
- ♦ This year we trained 5 students from Tafe in Community Services.
- ♦ We have trained 16 volunteers and employed 3 of these. Kurt Nguyen and Lyn

We work with many services to deliver our excellent programs and services—our partners are;

- Ability links & Early Links—who provide us with networking and linking to service users
- Gosford Health Dept.—providing us with an Early Childcare nurse and immunisation
- Central Coast Family Services—for providing us with Parenting courses
- Kariong Progress Association,- for keeping us up to date with community issues
- Kariong Neighbourhood Watch—for having a communication diary here for community
- Bara Barang—for providing us with Aboriginal education about our local area
- Community Drug Action Team—for providing us with funds for community education.
- Volunteering Central Coast - for providing us with volunteers
- Central Coast Neighbourhood Alliance—for supporting each other and sharing resources.

Written by: Fiona Simpson Manager of KNC

KNC Strategic Plan - 2017-

STRATEGIC OBJECTIVE 1:

Governance and Leadership

- ♦ Retain and ensure effective functional and skill-based Board
- ♦ Maintain Constitutional Governance as adopted from the Department of Fair Trading Model Constitution
- ♦ Maintain legal and compliance strategies as required by any funding body
- ♦ Ensure a positive team-based staff culture underpinned by strong values, skills and effective communication
- ♦ Update and add to all Policy and procedures to meet the required standards

STRATEGIC OBJECTIVE 2:

Community Support Services

- ♦ Strengthen, increase and provide outreach for the diverse range of services already available
- ♦ Continue to improve social inclusion and accessibility, by way of conversation, observation and collaboration
- ♦ Adopt the Department of Family and Community Targeted Earlier Intervention process to ensure appropriate client base
- ♦ Build community capacity by enhancing employability opportunities

STRATEGIC OBJECTIVE 3:

Partnerships and Initiatives

- ♦ Continue and strengthen collaboration with stakeholders and relevant organisations
- ♦ Continue to explore new opportunities for sustainable business practices that meet the needs of the marginalised through social enterprise.
- ♦ Continue to build capacity with the service provision sector & local community
- ♦ Set-up and maintain a quality NDIS service

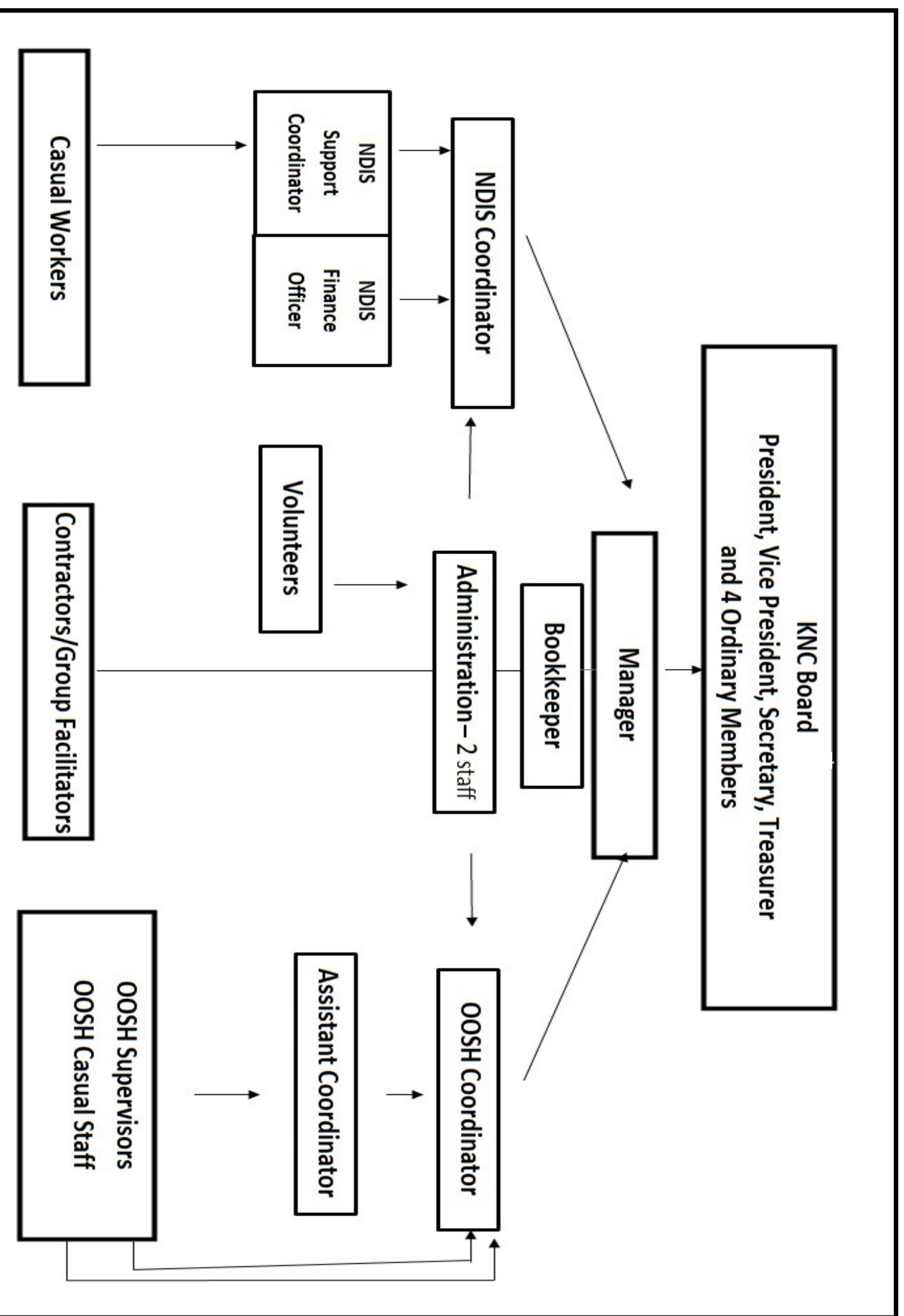
STRATEGIC OBJECTIVE 4:

Financial & Operational

- ♦ Determine best practice financial controls and reporting systems
- ♦ Identify gaps and strengthen current income streams
- ♦ Apply again for DGR and PBI
- ♦ Engage in current best practice Human Resource management and regular appraisal meetings.
- ♦ Continued staff supervision with Key Performance Indicators
- ♦ Ensure efficient internal operations supporting effective service delivery

Key Challenges in the future:

- Up date all Policy and Procedures to reflect best practice and disability standards.
- Apply for Third Party Verification through the NDIA and set up a reputable business
- Continue to provide an adaptable and flexible service delivery
- Financial sustainability and better financial reporting systems
- Employ a Human Resources manager
- Investigate and identify digital opportunities and move into the future
- Develop quality systems and timely operations
- Maintain accredited quality service provision, and best practice standards as defined by relevant Agencies and consumers.
- Look at rebranding in the future.



Out of School Hours Report

It has been another great year in OOSH with our numbers staying strong this year, we have more Kindergarten children this year than previous years and we have made some changes to our roll groups and kindy safety vests to ensure the safety of children in before and after school.



Some great parent feedback –

“Thankyou for the great job you all do with our children to ensure they develop, are safe, secure and ensure we always are communicated to! Byron is very lucky to have the love and support you all provide!!”

Renee Vance to Kariong Out of School Hours Care

6 September at 13:29 ·

Today is (early) childhood educators day!

I don't think all the little minds you cater for are in the category of 'early' but you guys do deserve recognition for all the before, after and vacation care you provide ❤️♥️”

We continue to work inclusively within KNC, this provides families using our service better access to great community services to support them with their needs. Fiona has continued to work closely with a family that attends our service to offer support with school, sporting, health and other local services to support them. We are talking more to parents about the opportunities that KNC provides to support them in their community and what a great opportunity it is to have this service within the Neighbourhood Centre.

Statistics

Our average attendances have been good this year. We have averaged -

71 children per day for After School

42 for Before School

60 for vacation care.



This year during term 2 and 3 we have had a waiting list for permanent bookings and days that we were filled to capacity with waiting lists for casual positions. Numbers have slowed going into the end of term 3 and going into term 4. We are taking bookings for 2018 and have about 8 new families who have already submitted permanent bookings.

Vacation care numbers vary each holiday this is dependent on activities offered, in April and July some days we had 75 children for excursions and in house days we had anywhere from 35-50. Our average in January was 59, April was 63 and July was 59 this is an increase on last year's average numbers.

We have 7 children registered with KU the inclusion support agency for children with additional needs funding support..

National Quality Framework:

Our program is guided by the My Time Our Place framework and we are committed to providing a safe, caring, warm and friendly environment whilst ensuring children that attend our service retain a strong sense of identity and positive self-concept in a learning environment that caters for all abilities. This is reflected in our programming and interactions with children and families every day. We are due for a new assessment and rating and are unsure when this will take place but we are continually working on our Quality Improvement plan and ensuring that the service is evolving and offering high quality care for the community.

Vacation Care:

We provide interesting new varied learning opportunities for the children to get involved and have some fun and learn new skills and information during the holidays. Our ideas for our programs come from staff, children and parents. Some of our excursions this year have been – Warnies Café, Kids HQ, Maitland Gaol, Intencity, Movies, Laser Blast, Speers Point Park, the Zoo, Wannabees, hunter Valley gardens and Tobruk farm experience. Some of our Incursions have been – Junior chef, gaming bus, photography, Plaster fun, Bunnings day, and bricks for kids. With lots of themed In house days with zorb sports, cooking, tie dye, lego, dress up, jumping castle, water play and movies



BASC Programs:

We have included some great programs for the kids

Before school
Group activities
toothbrush club
sun safety

After school care

Williams music and self belief groups
Fitness
Sign painting
Vision Australia
Barabarung Aboriginal group

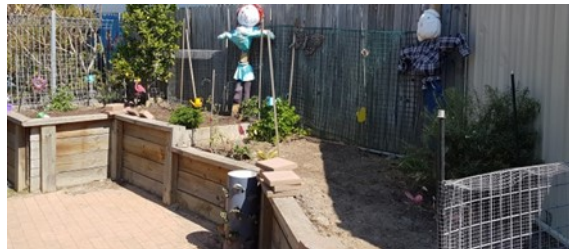


Sustainability –

We continue to encourage and teach the children about sustainability where possible in daily programs and routines through compost, worm farm, and gardening. We provide learning opportunities on recycling in craft and intentional teaching opportunities talking about water conservation, electricity and the environment. We have some great ideas for next year and would like to look into making a chicken enclosure and having the children be responsible for chickens and collecting eggs.

Equipment & Improvements:

The roof has been completed on the stage and is a great addition to the outdoor space for the children utilise, we will be adding curtains so we can utilise it for our talent shows as a fully working stage for the children to get in the theatrical experience.



We have a fantastic fitness section in the outdoor area where we have our punching bag for kids to practice their fitness when in care.

Calm sensory corner has proven to be an asset for our area and we are continually finding new ways to increase this space, we have now started a sensory suitcase that children can access and with lots of sensory activities and resources. This area is helping all our children especially those with additional needs to self regulate their anxious behaviour, it is a space that children can have some time away and rest and relax in.

Our Staff:

We continue to have staff changes in this industry with staff finishing courses and taking more permanent work. Our orientation and support of new staff has grown and is fostering a strong team ethic to ensure we provide a quality service to the children who attend our service. We pride ourselves on being here for the children to help them learn and grow in our environment.



Co-ordinator/ Nominated Supervisor – Brandi Heitman

Assstant Co-ordinator/ Educational Leader - Nerida Stollery

Supervisors/ Educators - Lavenia Crane , and Andrea Jones

Casual Childcare Educators – Michelle O'Malley, , Lynnette Thomsen, Allie Walsh, Charlotte Zorro (Vacation Care only) and Michelle Richards (Vacation Care only) we have welcomed Kim Grayston, Bek Williams, Susie Airey, Caterina Barabaro, Tamara Rhodes, Chrisitne Strong and Jake Thew to our BASC educator team.

Staff Training and Development

We have attended some great training this year, our supervisors have been involved in the human manager training, we have completed fires safety, accidental counselling, WHS, trauma training, and we have all completed 1st aid training updates this year

Extra Staff Activities

We attended the preschool transition night and presented information on the neighbourhood centre and our OOSH service.

We attend the School Kindergarten Information session to provide information on the centres activities and services and to promote OOSH.

We have been involved in a NSW OOSH forum hosted at Hornsby with Department of Education to discuss the regulation changes impacting OOSH

We attended validation session at Ourimbah uni for TAFE review of Cert 4 and Diploma in School aged care.

Volunteers /Students:

A Kariong Mountains senior High School student completed her second field placement for Certificate 3 in Children's Services. We have also had a volunteer working with the children in before and after school bringing some great craft for the children to participate in.

OOSH Fees:

We have increased our fees this financial year, we still offer a competitive rate for the industry and raised fees in line with Childcare Benefit increases.

Inclusion Support:

We have reduced our inclusion children attending morning care, which means our Before school funding will cease in October as we do not require the extra funding in the mornings. We can re-apply later if there are changes to bookings. Our After school and Vacation Care remain the same and will be reviewed in 2018.

Written by: Brandy Heitman OOSH COORDINATOR



NDIS Service Report

NDIS Accreditation

Kariong Neighbourhood Centre (KNC) is applying for accreditation to deliver disability services under the National Disability Insurance Scheme (NDIS). Previous research completed by management showed a lack of services and support for people with disability in the Kariong region, especially for children aged between 4 and 14 years of age.

In order to achieve accreditation KNC must be guided by, and fulfill, the standards set out in both the National Disability Service Standards (NDS) and the NSW Disability Service Standards (NSW DSS). The standards aim is to place people with disability at the centre of decision making and choice about their supports and services. The six standards are:

- Service Access
- Individual Outcomes
- Participation and Inclusion
- Feedback and Complaints
- Service Management
- Rights

Management and the NDIS coordinator decided to apply for the following clusters or categories relating to NDIS:

- Development of Daily Living and Life Skills**
- Assistance to Access and Maintain Employment**
- Participation in community, social and civic activities**
- Assistance in coordinating or managing life stages, transition and supports**
- Early Intervention Supports for Early Childhood**
- Support Co-ordination**
- Therapeutic supports**
- Assistance to access and maintain employment or higher education.**

Third Party Auditors is Quality Innovation Performance (QIP) due to their online service that worked as a "Gap Analysis" without the extra costs involved (QIP's service seemed professional, helpful and streamlined. This was approved by the Board and QIP were contracted. Invoice for \$4,950 was paid.

Client Management Systems (CMS) and NDIS Financial Systems

As part of the NDIS financial invoicing through the portal, KNC require a NDIS financial system that offers an inbuilt Client Management System, NDIS Plan Management System, Staff Rostering System

This will add an additional setup cost and we are currently waiting on a quote for the cost.

Music Therapy

It was decided between NDIS Coordinator and Manager to start a Music Therapy under the NDIS Registration of "Therapeutic Supports". KNC are able to run NDIS programs under this category as NSW does not require accreditation for "Therapeutic Supports".

A Qualified Music Therapist under the Australian Music Therapist Association (AMTA) – Judy Moase has been hired for the facilitator position. She has extensive experience in running Music Therapy classes and also facilitating various other groups. The 7 week Music Therapy program will begin on the 1st of November and will run until the 13th of December

A \$10,000 grant application for the Music Therapy (Peer Support) group has been submitted to Team Up. An outcome for the grant application is expected by the end of October.

By: James Gunderson NDIS Coordinator

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Divisional Income and Expenditure Statement

For the year ended 30 June 2017

	Kariong Neighbourh'd Centre	Kariong Out Of School Hours Care	Community Builders	Transition To School	Total
Income					
OOSH - Fees		344,002			344,002
OOSH - Contributions			30,000		30,000
KNC - Contributions			21,420		21,420
DEEWR		324,604			324,604
Grants	8,229				8,229
Grants - Comm Builders			94,701		94,701
Grants now expended	150				150
Grants - TTS				4,545	4,545
Room Hire	30,159				30,159
Advertising	11,109				11,109
Membership	1,793				1,793
Other income				603	603
Donations	352				352
Management fee from CB	32,760				32,760
Fundraising		1,404			1,404
Training income	6,700				6,700
Administration fee	1,650				1,650
OOSH Facility Fee	45,000				45,000

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Divisional Income and Expenditure Statement**For the year ended 30 June 2017**

	Kariong Neighbourh'd Centre	Kariong Out Of School Hours Care	Community Builders	Transition To School	Total
Interest received	3,146				3,146
Total	141,047	670,011	146,121	5,148	962,327
Expenses					
Accountancy	840	1,960			2,800
Bad Debts		1,748			1,748
Bank Fees And Charges	246	1,413			1,658
Board training	221	516			737
Cleaning	5,177	12,480			17,657
Computer Expenses	1,010	987			1,998
Connection Delivery	1,447	1,197			2,643
Debt collection		180			180
Depreciation - Equipment	9,902	1,198			11,100
Depreciation - Leasehold improvements	11,227				11,227
Electricity	2,480	2,480			4,960
Facility Fee		45,000			45,000
Food		9,705			9,705
Grant monies expended	3,640				3,640
Group Costs			3,338		3,338

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Divisional Income and Expenditure Statement**For the year ended 30 June 2017**

	Kariong Neighbourh'd Centre	Kariong Out Of School Hours Care	Community Builders	Transition To School	Total
Insurance	1,611	3,759			5,370
Insurance - Workers comp	1,342	5,970	584		7,897
Interest - Australia	7				7
Low cost assets	346	81			426
Management fee to KNC			32,760		32,760
Equipment & resources		5,693		216	5,909
Photocopier costs	6,088	6,348			12,437
Office Supplies	4,461	4,365		105	8,931
KNC Contributions to CB	21,420				21,420
OOSH Contributions to CB		30,000			30,000
OOSH Vacation Care		30,413			30,413
Postage	32	72			104
Rates & Water	1,824	1,824			3,647
Rent on land & buildings	1,933				1,933
Repairs & maintenance	2,302	4,055			6,358
Staff amenities	156	610			765
Staff training & expenses	3,738	3,832	3,117		10,687
Subscriptions	1,344	2,684			4,027
Superannuation	5,868	30,675	8,236		44,779

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc
 ABN 25 223 500 618
Divisional Income and Expenditure Statement
For the year ended 30 June 2017

	Kariong Neighbourh'd Centre	Kariong Out Of School Hours Care	Community Builders	Transition To School	Total
Telephone	1,296	2,392	842		4,530
Uniforms		741			741
Wages	58,655	344,221	90,078	1,226	494,181
Annual Leave	1,958	(6,233)	784		(3,491)
Long Service Leave			7,243		7,243
Total	<u>150,570</u>	<u>550,364</u>	<u>146,984</u>	<u>1,548</u>	<u>849,466</u>
Divisional Profit	<u>(9,522)</u>	<u>119,647</u>	<u>(863)</u>	<u>3,600</u>	<u>112,861</u>

Kariong Neighbourhood Centre Inc
 ABN 25 223 500 618
Divisional Profit and Loss Statement
For the year ended 30 June 2017

Net Profit

112,861

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Income and Expenditure Statement**For the year ended 30 June 2017**

	2017 \$	2016 \$
Income		
OOSH - Fees	344,002	259,820
OOSH - Contributions	30,000	27,148
KNC - Contributions	21,420	19,392
KU Special Needs Funding		17,667
KNC Services		389
DEEWR	324,604	253,043
Grants	8,229	
Grants - Comm Builders	94,701	91,636
Grants now expended	150	48,861
Grants - TTS	4,545	
Room Hire	30,159	37,535
Advertising	11,109	15,442
Membership	1,793	1,622
Other income	603	
Donations	352	942
Management fee from CB	32,760	32,760
Fundraising	1,404	2,743
Training income	6,700	7,609
Administration fee	1,650	547
OOSH Facility Fee	45,000	51,600
Hire equipment income		10
Interest received	3,146	2,328
Total income	962,327	871,094
Expenses		
Accountancy	2,800	3,550
Bad Debts	1,748	
Bank Fees And Charges	1,658	1,589
Board training	737	975
Bookkeeping		1,403
Cleaning	17,657	6,795
Computer Expenses	1,998	3,800

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Income and Expenditure Statement**For the year ended 30 June 2017**

	2017	2016
	\$	\$
Connection Delivery	2,643	2,818
Debt collection	180	63
Depreciation - Equipment	11,100	9,358
Depreciation - Leasehold improvements	11,227	13,052
Electricity	4,960	3,174
Facility Fee	45,000	51,600
Food	9,705	7,104
Function costs		1,859
Grant monies expended	3,640	15,438
Group Costs	3,338	3,544
Insurance	5,370	6,570
Insurance - Workers comp	7,897	12,248
Interest - Australia	7	
Low cost assets	426	954
Management fee to KNC	32,760	32,760
Loss on disposal of assets		183
Equipment & resources	5,909	4,372
Photocopier costs	12,437	11,524
Office Supplies	8,931	4,394
KNC Contributions to CB	21,420	19,392
OOSH Contributions to CB	30,000	27,148
OOSH Vacation Care	30,413	23,769
Postage	104	138
Rates & Water	3,647	1,159
Rent on land & buildings	1,933	2,080
Repairs & maintenance	6,358	5,836
Staff amenities	765	1,034
Staff training & expenses	10,687	12,555
Subscriptions	4,027	4,346
Superannuation	44,779	39,177
Telephone	4,530	4,298
Uniforms	741	704
Wages	494,181	441,449
Annual Leave	(3,491)	7,312
Long Service Leave	7,243	4,742

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc

ABN 25 223 500 618

Income and Expenditure Statement**For the year ended 30 June 2017**

	2017	2016
	\$	\$
Total expenses	849,466	794,269
Surplus from ordinary activities	112,861	76,824
Net surplus attributable to the association	112,861	76,824
Total changes in equity of the association	112,861	76,824
Opening retained surplus	284,810	207,986
Net surplus attributable to the association	112,861	76,824
Closing retained surplus	397,672	284,810

Kariong Neighbourhood Centre Inc
 ABN 25 223 500 618
Detailed Balance Sheet as at 30 June 2017

	Note	2017 \$	2016 \$
Current Assets			
Cash Assets			
KNC Account			3,542
KNC Saver Account		224,445	71,375
OOSH Account		24,056	21,450
CBA - Staff entitlements		86,578	84,502
Petty Cash KNC		200	200
		335,279	181,070
Receivables			
Accounts Receivable KNC		1,124	7,672
Accounts Receivable OOSH		4,775	10,709
CBA credit card			3,577
		5,899	21,957
Other			
Workers Comp prepayments			163
			163
Total Current Assets		341,179	203,190
Non-Current Assets			
Property, Plant and Equipment			
Improvements (cost)		262,835	257,835
Less: Accumulated depreciation		(184,160)	(172,933)
Equipment		116,708	119,324
Less: Accumulated amortisation		(97,247)	(97,362)
Grant Assets		34,573	34,573
Less: Accumulated depreciation		(11,554)	(4,639)
		121,155	136,799
Total Non-Current Assets		121,155	136,799

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc
 ABN 25 223 500 618
Detailed Balance Sheet as at 30 June 2017

	Note	2017 \$	2016 \$
Total Assets		462,334	339,989
Current Liabilities			
Payables			
Secured:			
Accounts Payable		2,834	
		<u>2,834</u>	
Financial Liabilities			
Unsecured:			
CBA credit card		723	
Social Club		284	
		<u>1,007</u>	
Current Tax Liabilities			
GST payable control account		4,546	3,101
Input tax credit control account		(3,201)	(3,064)
PAYG withholding tax		6,898	5,514
Super - Payable			924
		<u>8,243</u>	<u>6,475</u>
Provisions			
Annual Leave - KNC			3,564
Annual Leave - OOSH			18,303
Annual Leave - CB			4,862
Long Service Leave - ALL		27,920	20,677
Annual Leave - ALL		23,239	
Grants to be expensed		1,420	1,297
		<u>52,578</u>	<u>48,703</u>
Total Current Liabilities		64,662	55,178
Total Liabilities		64,662	55,178

The accompanying notes form part of these financial statements.

Kariong Neighbourhood Centre Inc
 ABN 25 223 500 618
Detailed Balance Sheet as at 30 June 2017

	Note	2017 \$	2016 \$
<hr/>			
Net Assets		<u>397,672</u>	<u>284,810</u>
Members' Funds			
Accumulated surplus (deficit)		<u>397,672</u>	<u>284,810</u>
Total Members' Funds		<u>397,672</u>	<u>284,810</u>

WE WOULD LIKE TO THANK THE FOLLOWING PEOPLE

Firstly we would like to thank our wonderful **KNC Board** for all their support and guidance over the past 12 months

Thomas Wilson **President/Secretary**, Sue Ewen **Vice-President** Iris Clay **Treasurer**, Jenny Palmer **member**, Rosina Quigley **member**, Thuy Godwin **member**, Jenny Palmer **member**

Where would we be without our wonderful Volunteers that continue to give their skills and time; Pat Masters—for working admin and with mums groups, Kamil Brozka and Mike Henderson—for providing maintenance assistance, Kurt Melville—for working in broadband for seniors Matthew Farrington—for helping with the playgroup, Janelle Graham,- for facilitating the over fifties friendship group, Grace—for working in administration..., Natalia Simonovic—for helping with our Business plan, Rose—for assisting us with our graphic design work, Kristen Taylor for working in administration, Meredith Creed-Smith—for putting together the local area statistics,.

A special mention to Lyn Thomsen—17 years as a staff member and 9 years as a volunteer. We thank you for your dedication and skills, Lyn will be missed by us all.

FACHSIA - for the funding to provide our community activities.

Central Coast Council - for the new lease and the affordable rent of the building and the grants we have received over the past 12 months.

Thank you to the local businesses who advertise with us Alive Dance Academy, Able Ant, Apex installations, All Painting Solutions, Better Health Practices, BMW Worthington, By George Window Clean, Central Coast Select Properties, Fetch Grooming, Foreman 1 Properties, Franks Roofing, Garry Carmichael, Golden Tips Hairdressing, Grant Bovis Roof Repairs, Kariong Physio, Kariong Quality Meats, Kariong Quality Fruit, Little Angels Childcare, Mates rates Lawn mowing, Mature Handyman Services, Mark Walker Plumbing, Nationwide Auto, Riverside Dental Spa, The Times Café, VC Dental, Xabc Entertainment.

Thank you to our community room hirers

Aust. Breast Feeding Association, Central Coast Evangelical Church, Central Coast Health, Directions Health, CC Fly Rodders, , Your Temple Pilates , Tai Chi Association, Weight Watchers, Ukulele Workshop, Art & Craft Group, Playgroups, TOFFS, Kariong Labor Party, School Readiness Program, Animal Justice Party, Women's Support Circle, Kariong Football Club, Kariong Progress Association, Central Coast Community Council, Sands Australia, Corina Jones Yoga

Thankyou to all the staff here at KNC

Sue Williams, Nguyen Nguyen, Belinda Kehan—Reception and Administration, Kurt Melville— admin/finance assistant, Gay Peters—Finance Coordinator, James Gunderson NDIS Coordinator

Brandi Heitman—OOSH Coordinator, Nerida Stollery—Assistant Coordinator, Lavenia Crane, Andrea Jones—OOSH Supervisors, Lyn Thomsen , Kim Grayston, Bek Roe, Michelle O Malley-Jones, Susie Airey, Jake Threw, Allie Walsh, Catarina Barbaro, Tamara Rhodes, Christine Strong, Michelle Richards, Charlotte Zoro—Child Care Educators and Lyn Mar— Transition to School Coordinator.